

Fairfield  
UNIVERSITY

Office of the Dean of Students

To: All Undergraduate, Graduate, and Post-Time Students

From: William H. Johnson, PhD, dean of students

Re: Accommodations for Students with Disabilities

We are writing to remind students with disabilities about the procedure for requesting reasonable accommodations. Fairfield University is committed to providing qualified

students with disabilities an equal opportunity to access the benefits, rights, and

## How To: Create an Online Profile

### *Requesting Accommodations due to documented disability or temporary impairment*

1. Login to my.fairfield using your NetID.
2. Type in “Accessibility” in the search bar & select the “Accessibility & Accommodations” Task.

The screenshot shows the my.fairfield website interface. At the top, the logo "my.fairfield" is visible in red and black. Below the logo, there are navigation options like "Browse" and "Search Results". The main content area displays three search results cards:

- Members of Fairfield's First Graduating Class**: A card with a blue header and a "view more" link.
- Fairfield Faculty Receive National Awards for...**: A card with a blue header and a "view more" link.
- The Stags Win! Advance in MAAC Baseball**: A card with a blue header and a "view more" link.

Below the search results, there is a "Search" section with a search bar and a "Management" button. Further down, there is a "Centers" section with a "WebSite" button. At the bottom of the page, there is a "WELCOME TO ONLINE SERVICES" banner with a list of links:

- Online Services Home
- Unlocking My Account

Below the banner, there is a message: "Once you finish with your session, please do not forget to Log Out and Close Your Browser." At the very bottom, there are three buttons: "Get Started", "Sign Up as Notetaker", and "Requesting of Interpreting Request".